

TO TRUSTEES WEEK...AND BEYOND

some signposts

By Sam Stringer
VAO Volunteer Development Worker



Trustees are not just for Trustees Week!
As Trustees Week comes to an end for this year, follow these signposts to further information, useful resources and ideas for training.



VAO can give advice and support to trustees, committee members and volunteers in Orkney third sector organisations. Contact us any time by email at enquiries@vaorkney.org.uk or phone on 872897.

VAO produce a number of useful leaflets such as 'Joining a Committee', 'How to Write Minutes' and 'A Virtual AGM checklist' which can be downloaded from www.vaorkney.org.uk or you can request a paper copy.

VAO offer training courses on relevant topics including:

- Understanding your organisations finances
- Understanding your governing document, aims & purposes
- Funding & Fundraising
- Trustee's responsibilities
- Office bearers & committee members
- Board meetings, agenda setting, business cycles, AGMs
- Development Plans & Board strategy
- Succession planning
- Post pandemic recovery/organisational change
- Volunteers - recruiting, re-boarding and re-engaging

VAO can also offer bespoke training – just get in touch for a chat.

Organisations in Orkney are regularly looking for new volunteer trustees. If you are interested in becoming a trustee or are an organisation needing new trustees, contact VAO Volunteer Development Worker, Sam Stringer on Samantha.stringer@vaorkney.org.uk



The Scottish Council for Voluntary Organisations website www.scvo.scot offers a wealth of information and resources for voluntary organisations including links to Trustee Week online events and talks.



You can join the SCVO Trustee Network - a place to share ideas, keep up to date with news and access webinars on relevant topics by experts- and sign up for the quarterly Trustee News Bulletin containing practical information and useful event signposting.



SCVO also host a free e-learning platform called SCOPE (Skills Recognition, Capacity Building and Professional Education for the Voluntary Sector). This provides entry-level information and learning to help run your voluntary organisation covering five modules on governance, finance, fundraising, communications, and risk management. These can be studied in any order and you gain a digital badge for each module completed.



The Office of the Scottish Charity Register have lots more information about the roles, responsibilities, and legal duties of trustees on their website www.oscr.org.uk. There is a useful FAQ's section on managing a charity and a great glossary of governance terms - handy for knowing your proxy from your quorum, your asset from your endowment.

OSCR can be contacted for advice and support by emailing info@oscr.org.uk or calling 01382 220446.

VAO can provide information, advice, support and training for trustees, third sector organisations and volunteers, so get in touch if we can help!

