**Orkney Alcohol & Drugs Partnership Commissioning for Outcomes 2025 – 2028**

**Application Form: Wider Support Network Service (Friends & Family Support)**

**All applications should be submitted to** [**katiespence@nhs.net**](mailto:katiespence@nhs.net) **by 12pm on Friday 28th February 2025.**

**Please refer to the Outcomes Specification for further details. Please ensure that each section does not exceed 500 words.**

**Any queries, please contact Katie Spence, ADP Co-ordinator on 01856 888 108 or** [**katie.spence@nhs.scot**](mailto:katie.spence@nhs.scot)

|  |  |
| --- | --- |
| 1. **Project Details** |  |
| Name of Project / Service Provider: |  |
| Named Lead Contact:  Designation: |  |
| Name of other services involved (if a joint application) |  |
| Address: |  |
| Phone Number: |  |
| Email: |  |
| 1. **Meeting the ADP Strategic**   **Outcomes** | **Please ensure that each section does not exceed 500 words** |
| Please detail which strategic outcome(s) your application meets and demonstrate how you will contribute to its delivery:   * **Prevention and Early Intervention:** Fewer people develop or engage in problem drug and alcohol use; * **Developing Recovery Orientated Systems of Care:** People access and benefit from effective, integrated, person-centred support to achieve their recovery; * **Getting it Right for Children, Young People and Families:** Children and families affected by alcohol drug use will be safe, healthy, included and supported; * **A Public Health Approach to Justice:** Vulnerable people are diverted from the justice system wherever possible and those within justice settings are fully supported. |  |
| 1. **Meeting the Objectives** |  |
| 3.1. Please provide a succinct description of what your service / project will deliver / do and how you will do it:  3.1.2. Please provide an evidence base for this. |  |
| 3.2. Please explain how your service / project will meet and measure the specific local priorities:   * Ensure that families affected by a loved one’s alcohol or drug use have access to support in their own right and can be involved in their loved one’s treatment and support where appropriate. * Children and family members of people misusing alcohol and drugs are safe, well-supported and have improved life chances. |  |
| 3.3. Please define your service / project delivery outcomes: |  |
| 3.4. Please provide the number of service users you anticipate supporting via your service / project and what evidence this number is based on: |  |
| 3.5. How will your service / project ensure/deploy a recovery based approach (please provide details of tools which you use): |  |
| 3.6. Describe how your service/project will involve people with lived experience in the activities/service planning / development: |  |
| 3.7. Provide details on how your service / project intends to work with other services (national and local): |  |
| 3.8. Please provide details on how your service / project will seek to reduce health inequalities |  |
| 3.9. Describe how your service will meet the *Quality Principles: Standard Expectations of Care and Support in Drug and Alcohol Services* |  |
| 1. **Organisation Details** |  |
| 4.1. Please provide a description of your organisation - governance and financial processes (i.e. ability to effectively manage a project): |  |
| 4.2. Please provide a description of skills/qualifications of staff managing and delivering the project/service:  4.2.1 Please explain how your organisation will ensure that vulnerable people are safeguarded |  |
| 4.3. Please give details of how your service/project will monitor and evaluate progress towards your agreed service/project outcomes e.g. internal performance management system: |  |
| 1. **Financial Details** |  |
| Please state what your anticipated annual expenditure will be to meet the local outcomes you have chosen and the evidence that justifies this figure  (please provide a detailed budget plan) |  |