

# Orkney Alcohol & Drugs Partnership Commissioning for Outcomes 2025 - 2028

## Outcomes Specification

### 1. Introduction

Orkney Alcohol and Drugs Partnership (OADP) is inviting tenders from suitable applicants within the third, private and statutory sectors to provide a quote(s) via the application process for meeting the agreed local outcomes, set by the OADP for the 2025-28 period.

The OADP is seeking a balance across meeting the local outcomes as set out in the [Orkney Alcohol and Drugs Partnership Strategy 2021-2026](#) whilst also supporting the Scottish Government's national strategy [National Drugs Mission Plan](#).

The principal aim is to prevent and reduce alcohol and drug related harm and to provide a choice to our service users and to meet a range of different types of need. Emphasis will be placed on quality of applicants meeting the ADP Local outcomes as set in the specification.

Joint applications will be accepted.

All applications should be submitted to [katie.spence@nhs.scot](mailto:katie.spence@nhs.scot) by noon on **Friday 28<sup>th</sup> February 2025**.

### 2. Background

As per Scottish Government guidance, the OADP requires a balanced range of service providers to meet the local outcomes and the national priorities set and agreed by the OADP for the commissioning period of 1st April 2025 until 31st March 2028 with a potential to extend for a further year to 31st March 2029 subject to funding.

### 3. Objectives

#### a) Scope of Services

The OADP expects that the successful candidate (s) will be able to demonstrate via agreed ADP reporting requirements on progress the following;

- How services shall meet and measure the OADP strategic priorities their project/activity will help achieve;
- Define their project/activity delivery outcomes;

- Description of what they will deliver/do and how they will do it and the evidence base for this;
- Number of service users expected to be supported and evidence base for this number;
- How they will ensure/deploy a recovery based approach (tools etc);
- How they will involve people with lived experience in the activities/service planning and delivery;
- How they intend to work with other services;
- How they will seek to reduce health inequalities;
- How they will meet the Quality Principles: Standard Expectations of Care and Support in Drug and Alcohol Service;
- Description of the organisation – governance and financial processes (i.e. ability to effectively manage a project)
- Provide copies of Safeguarding policies the organisation(s) have in place to ensure that vulnerable people are not placed at risk of harm
- Description of skills/qualifications of staff managing and delivering the project/activity;
- Details of how they will monitor and evaluate progress towards project/activity outcomes e.g. internal performance management system;
- Budget planning and annual estimated spend.

## **b) Meeting the ADP Strategic Priorities**

It is expected that all applicants will demonstrate how they meet the ADP's Strategic Priorities which include:

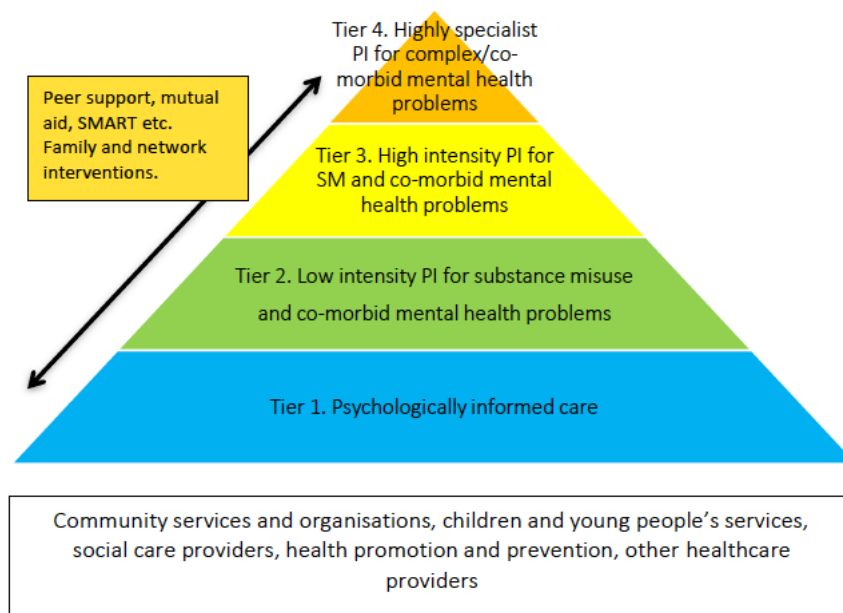
- **Prevention and Early Intervention:** Fewer people develop problem drug and alcohol use;
- **Developing Recovery Orientated Systems of Care:** People access and benefit from effective, integrated, person-centred support to achieve their recovery;
- **Getting it Right for Children, Young People and Families:** Children and families affected by alcohol drug use will be safe, healthy, included and supported;
- **A Public Health Approach to Justice:** Vulnerable people are diverted from the justice system wherever possible and those within justice settings are fully supported.

Further information on the ADP's Strategic Priorities and local outcomes can be found [here](#).

**c) Services to be tendered**

Drug and alcohol treatment services in Orkney are provided across both the statutory and voluntary sectors. Orkney ADP follow’s the Scottish Government’s ‘matched care’ model of service delivery based on Psychological Therapies Matrix, which outlines evidence based psychological interventions for alcohol and drugs dependency and related harm. This model offers ‘tiers’ of care: each step leads to more intensive interventions for service users with more complex needs. There are four tiers of drug and alcohol treatment services which is a nationally recognised structure, they are:

- Tier 1: Universal provision i.e. Police, Housing, Primary Care, Education.
- Tier 2: Low threshold substance misuse specialist services i.e. drop-in centres, harm reduction, injecting equipment exchange, counselling.
- Tier 3: Care planned interventions including substitute prescribing, psychodynamic interventions and recovery support.
- Tier 4: Inpatient treatment including detoxification, recovery programmes and rehabilitation.



Orkney ADP is seeking applications for Tier 1 and Tier 2 services which meet the strategic outcomes are defined below:

**Wider Support Network Service (friends & family)**

- Ensure that families affected by a loved one’s alcohol or drug use have access to support in their own right and can be involved in their loved one’s treatment and support where appropriate.
- Children and family members of people misusing alcohol and drugs are safe, well-supported and have improved life chances.

**d. Fees and Costs**

There is no minimum application amount, but it is expected that applications will not exceed £40,000. The ADP reserves the right to withhold funding if applications do not meet the required criteria as set out below.

**4. Selection Criteria**

The successful contract shall be awarded on the basis for best value for money taking into account both qualitative and financial data.

The weightings for selection are based on 70% for quality and 30% for value for money.

**5. Award Criteria**

The evaluation criteria for quality will be broken down into two weightings with the following key indicators:

<b>Quality / Delivery</b>	<b>Weighting 70%</b>
Description and explanation of what the service will do to meet the outcomes	20%
Demonstration of staff qualifications / training	10%
Service user outcomes based on a recovery orientated system of care (description of which recovery outcome tool the service / organisation will be using where applicable).	20%
Recording of data (including service user opinions etc)	10%
Description and explanation of the range and number of service users to be supported alongside an evidence base for this	10%

Financial	Weighting 30%
Value for money	20%
Appropriate systems of financial management, accounting and reporting shown to be in place	10%

## 6. Additional information

Technical & General Questions: Katie Spence, ADP Co-ordinator – [katie.spence@nhs.scot](mailto:katie.spence@nhs.scot) or 888 108.

## 7. Frequently Asked Questions

### a) How will progress be monitored and reported?

Successful organisations will be required to provide a progress report on a provided template on a six-monthly basis. They will also be required to complete an end of year report, successful applicants will also be expected to evaluate the impact of their project.

Payments will be made six monthly following acceptance of a completed accountability report. Accountability reports will be monitored and scrutinized by the ADP Commissioning Group.

Services can also expect to receive an annual on-site visit from members of the ADP Management Team.

### b) Will there be support to progress my proposal?

Yes, Orkney ADP want to support organisations to be successful and achieve their outcomes. We can help by discussing your application, providing advice and guidance, recommending potential sources of information and evaluation.

### c) How do I apply?

There is a standard form that all applicants will have to complete in full.

### d) How will applications be assessed?

Applications will be reviewed and evaluated by members of the ADP Commissioning Group, who will recommend which proposals should receive funding based on applications who best meet the priority areas. Award criteria is clearly set out at section 5 on the Specification document.

### e) When will we receive a decision?

All organisations who reply will be notified by end of January 2025.

**f) If I am unsuccessful will I be given feedback?**

Yes, you will receive an email outlining the outcome and any associated feedback.

**g) Who can I speak to if I have more questions, or to note my interest in this fund?**

Katie Spence, ADP Co-ordinator, [katie.spence@nhs.scot](mailto:katie.spence@nhs.scot) or 01856 888 108.

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